

**ADMINISTRATIVE**  
**INTERNAL USE ONLY**

OCM-74-410  
18 JUL 1974

MEMORANDUM FOR: Chief, Communications Engineering  
Chief, Communications Security  
Chief, Operations/COD  
Chief, Operations/SOD  
Chief, Operations [redacted]  
Chief, Communications Services/AD  
Chief, Communications Services/CMD

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SUBJECT : Priorities for ADP Programming Tasks

REFERENCE : DD/M&S 74-2603, dtd 12 Jul 74, Same Subject

1. The reference, a copy of which is attached, established the Agency priority system for ADP systems development and programming tasks. This system is now in effect within this Office for all computer service requests for such OJCS services. Requests for Priority 1 or Priority 2 service are to include justification for the priority requested in sufficient detail to serve as the basis for OC support and DD/M&S approval.

2. DD/M&S memorandum 74-2098, dated 11 June 1974 (copy attached) established DD/M&S channels of responsibility for the ADP resources allocation system. It also called for designation of office level ADP control officers. [redacted] OC ADP Systems Administrator, has been named ADP Control Officer for OC. In carrying out this responsibility, and especially in monitoring the priority system, it will be necessary that he be aware of all OC requests for OJCS services. Accordingly, all future OC Form 930 requests for computer services are to be forwarded through [redacted] Officer.

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Attachments  
As stated

Distribution:

- 1 - Each addressee w/att
- 1 - OC ADP SA File
- 1 - OC ADP SA Chrono

STATINTL OC-EXA [redacted] (17 Jul 74)

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